



PROJECT MANUAL
For the
SANTA TERESA BRANCH LIBRARY
CITY OF SAN JOSÉ, CALIFORNIA
290 International Circle, San Jose, CA.

ADDENDUM NO. 2

- **BID DOCUMENT** to be signed by BIDDER
- **ADDENDUM** documentation – revised Project Manual pages

PROJECT ARCHITECT: Studios Architecture
ADDRESS: 99 Green Street, San Francisco, CA 94111

TELEPHONE: (415) 732-5300
FAX: (415) 765-9078

PROJECT MANAGER: Steve Blum

ADDRESS: CITY OF SAN JOSE
DEPARTMENT OF PUBLIC WORKS
CITY FACILITIES ARCHITECTURAL
SERVICES DIVISION
200 E. SANTA CLARA ST. 6th FLOOR
SAN JOSE, CA 95113
TELEPHONE: (408) 535-8313
FAX: (408) 292-6288

Issued for Bid 9/12/07
Addendum No. 1 9/27/07
Addendum No. 2 10/9/07

October 9, 2007

**ADDENDUM NO. 2
FOR THE
SANTA TERESA BRANCH LIBRARY**

Notice is hereby given that the following revisions, additions and/or deletions are hereby made of, and incorporated into plans and specifications for the **SANTA TERESA BRANCH LIBRARY PROJECT**.

GENERAL:

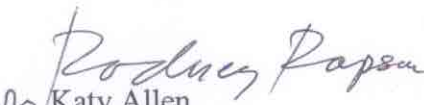
Please find attached Addenda No. 2 with modified Project Manual pages. A complete listing of all modified Project Manual pages is as follows:

Notice to Bidders, letter, page 1 – change of date for Bid Opening
Notice to Contractors, page 7 – change of date for Bid Opening
Bidder's Bond, page 16 – change of date for Bid Opening

INSTRUCTIONS TO BIDDER:

The bidder must sign this addendum in the space provided below and return one signed copy of THIS SHEET ONLY with the bid. **Failure to return this signed copy with the bid documents shall not relieve the bidder of the obligation to include this addendum with the bid proposal.**

APPROVED BY:


Katy Allen
Director of Public Works

_____ Bidder's Name	_____ Date
_____ Signature & Title of Bidder	

September 12, 2007

**NOTICE TO PROSPECTIVE BIDDERS FOR THE
SANTA TERESA BRANCH LIBRARY PROJECT**

There is a non-mandatory pre-bid meeting for this project on **Friday, September 21, 2007 at 10:00 AM**. The meeting will be held at THE JOB SITE, 290 International Circle, San José, CA 95119. All Prospective General Contractors/Bidders are encouraged to attend. The purpose for this meeting is for the bidders to ascertain existing conditions and familiarize themselves with the project requirements, i.e. pertaining to the bidding procedures, plans, specifications, etc.

Please note that there is a pre-qualification requirement for all General Contractors wishing to bid on this project. Any General Contractor intending to submit a bid will have had to successfully participate in the pre-qualification process and been notified, in writing, by the City of San Jose Project Manager that they may participate in the bidding process.



Bid Opening for this project will be **Thursday, October 25, 2007 at 3:00pm** at the City of San Jose City Hall, Office of the City Clerk, 200 East Santa Clara Street, Wing Second Floor, San Jose, CA 95113.

If there are any questions, send them in written format by **FAX or EMAIL** to **BOTH** locations indicated below by Tuesday, October 2., 2007:

1. **(408) 292-6288**, City of San José, DPW, CFAS Division, Attn. Steve Blum, (steven.blum@sanjoseca.gov) **AND**
2. **(415) 398-7763**, Studios Architecture, Attn. Chris Werner, werner@studiosarch.com.

Tentative date of issuance for Addenda and/or Clarifications (if necessary) will be on or before **Friday, October 5, 2007**.

If any other questions, please call me at 408-535-8313.

Thank you,

Steven Blum
Project Manager
City Facilities Architectural Services Division

SB/sb

Project Manager: Steven Blum

Telephone: 408-535-8313

Internet Bid Line: <https://cpms.sanjoseca.gov/pub/BidHotLine>

Plans can be purchased at: Plan Well: <http://www.sjblue.com> (PLANWELL icon and PUBLICROOM PLAN folder) San Jose Blue: (408) 295-5770

NOTICE TO CONTRACTORS

Sealed written proposals are invited by the CITY OF SAN JOSE for:

SANTA TERESA BRANCH LIBRARY

(A New 22,000 (approx.) SF Single-Story Branch Library Facility for the City of San José)

In accordance with and as described and provided in the Plans and Specifications thereof and the proposed form of contract thereof, all of which are on file in the office of the Director of Public Works and the City Clerk of the City, and which are made a part hereof.

BID DOCUMENTS /PLANS AND SPECIFICATIONS:

Instructions to Bidders, Bid Documents, Plans and Technical Specifications may be purchased after September 12, 2007, via the Internet and at San Jose Blue for a non-refundable charge of **Seventy five Dollars (\$75.00)** per set. There is a limit of (2) sets per contractor at this price. Please make checks payable to San Jose Blue, not the City of San Jose.

Please note that there is a pre-qualification requirement for all General Contractors wishing to bid on this project. Any General Contractor intending to submit a bid will have had to successfully participate in the pre-qualification process and been notified, in writing, by the City of San Jose Project Manager that they may participate in the bidding process.

Bidders requesting that sets be mailed/shipped to them will be charged the full cost of shipping. Additional full or partial sets can be purchased for the full cost of the reproduction from the location listed above. Addenda, if any, will be provided free of charge to all registered plan holders, and to the various builders exchange locations.

Bidders will have fully inspected the project site in all particulars and become thoroughly familiar with the terms and conditions of the Plans, Specifications and other contract documents and local conditions affecting the performance and/or costs of the work prior to submitting their bid proposal.

PRE-BID MEETING:

One pre-bid meeting will be held on **Friday, September 21, 2007, at 10:00AM**, at 290 International Circle, San José, CA 95119. Attendance at this meeting is **not mandatory**. All pre-qualified General Contractors/Bidders are encouraged to attend. The purpose for this meeting is for the bidders to ascertain existing conditions and familiarize themselves with the project requirements, i.e. pertaining to the bidding procedures, plans, specifications, etc.

FILING OF BIDS:

All proposals must be filed with the City Clerk of the City of San Jose, City Hall, 200 East Santa Clara Street, Wing Second Floor, San Jose, CA 95113, on **or before 3:00 PM, Thursday, October 25, 2007** as set forth in the specifications. The City Clerk will publicly open and declare the aggregate bid of each bidder, at his/her office at 3:00 PM.



BIDDER'S BOND

KNOW ALL PERSONS BY THESE PRESENTS:

That we, _____ as PRINCIPAL,
and _____, a corporation duly organized under the
laws of the State of _____ and duly licensed to become sole surety on bonds
required or authorized by the State of California, as SURETY, are held and firmly bound unto the
City of San Jose (hereinafter called the "City"), in the penal sum of TEN PERCENT (10%) OF THE
TOTAL AMOUNT OF THE BID of the Principal above named, submitted by said Principal to the
City of San Jose, for the work described below; for the payment of which sum in lawful money of
the United States, well and truly to be made, we bind ourselves, our heirs, executors, administrators
and successors, jointly and severally, firmly by these presents. In no case shall the liability of the
Surety hereunder exceed the sum of _____ DOLLARS
(\$ _____).

THE CONDITION OF THIS OBLIGATION IS SUCH,

That whereas the Principal has submitted the above mentioned bid to the City of San Jose, for
certain construction specifically described as follows, for which bids are to be opened in the City
Clerk Office of the CITY OF SAN JOSE, City Hall, 200 E. Santa Clara St., Wing, 2nd floor,
San Jose, California 95113 on October 25, 2007 for SANTA TERESA BRANCH LIBRARY.

NOW, THEREFORE, if the aforesaid Principal is awarded the contract and, within the time
and manner required under the specifications, after the prescribed forms are presented to Principal
for signature, enters into a written contract, in the prescribed forms, in accordance with the bid, and
files a Faithful Performance Bond and a Contractor's Payment Bond, and files the required insurance
policies with the City, all as required by the specifications and the contract or by law, then the
obligation shall be null and void; otherwise it shall be and remain in full force and effect.

The Surety, for value received, hereby stipulates and agrees that the obligation of said Surety
and its bond shall be in no way impaired or affected by any extension of the time within which the
Owner may accept such Bid; and said Surety does hereby waive notice of any such extension.

In the event suit is brought upon this bond by the Obligee and judgement is recovered, the
Surety shall pay all costs incurred by the Obligee in such suit, including a reasonable attorney's fee to
be fixed by the court.